

**FAMILY MINISTRIES DIRECTOR,
First United Methodist Church of Bakersfield CA**

This is a year-round, salaried employee position.

Salary: \$26,000 to \$32,500. Salary is based on a 25-hour work week.

Job Description.

Work with the pastor and church leaders to envision, plan, and implement Family Ministries programs for children and their families. Establish and advocate Safe Gatherings (i.e. child safety procedures) principles and guidelines in all Family Ministries programs. Family ministries programs may include, but are not limited to Sunday School; Children's Church; Training for assisting in worship; intergenerational seasonal special events; retreats; parenting classes and support groups, mission events. Recruit and oversee training of adult volunteers to assist in children's ministry. Coordinate childcare on Sunday morning, Wednesday evening, and other scheduled events. Arrange scheduling for and keep accurate records of all personnel working in Family Ministries (paid & unpaid), including up to date file of background checks for teachers, assistants, childcare workers and substitutes. Be present and actively participate in Sunday worship.

Applicant Qualifications

- Growing Christian who spends regular time in personal Bible study and prayer, and desires to see people know and love Jesus Christ.
- Willingness to learn and teach Methodist theology and practices to our children and their families.
- Academic and/or specialized training in children's education is preferred.
- Experience working with children is a must.
- Engaging personality and ability to communicate effectively with people of all ages.
- Self-starter with strong organizational skills.
- Knowledge of Microsoft Windows-based software and the ability to learn new software quickly.

Please send resume and cover letter by one of the following:

Mail: ATTN: Staff-Parish Relations, 4600 Stockdale Hwy. Bakersfield CA 93309

Email: office@fumcbakersfield.org